



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1**

**Regional Office I**

Aguila Rd., Sevilla, San Fernando City, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

**NOTICE OF AWARD**

May 8, 2024

**RODELIZA J. MERCADO**  
Authorized Representative  
New Well Being Spa City Corp.  
E. Aguinaldo St. Redwood Villas  
Clark Freeport Zone, Pampanga

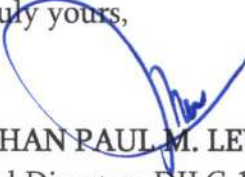
Dear Ms. Mercado:

We are pleased to inform you that your quotation amounting to **One Hundred Eighty Nine Thousand Seven Hundred Fifty Pesos Only (Php189,750.00)** for the **Procurement of Meals and Accommodations for the Conduct of BNEO Workshop on the Formulation of Modules for BNEO Components 3 & 4** to be held on **May 22-24, 2024** at **New Well Being Spa City Corp. E. Aguinaldo St. Redwood Villas Clark Freeport, Pampanga** has been determined to be the **Single Calculated and Responsive Bid (SCRB)**.


You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,

  
**JONATHAN PAUL M. LEUSEN, JR., CESO III**  
Regional Director, DILG 1 and  
Head of Procuring Entity

**CONFORME:**

  
**RODELIZA J. MERCADO**  
Authorized Representative  
New Well Being Spa City Corp.  
E. Aguinaldo St. Redwood Villas  
Clark Freeport Zone, Pampanga



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**NOTICE TO PROCEED**

May13, 2024

**RODELIZA J. MERCADO**  
Authorized Representative  
New Well Being Spa City Corp.  
E. Aguinaldo St. Redwood Villas  
Clark Freeport Zone, Pampanga

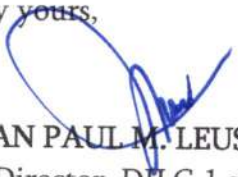
Dear Ms. Mercado:

With the attached **CONTRACT OF SERVICES** having been approved, you are hereby notified to provide **Meals and accommodations for the Conduct of BNEO Workshop on the Formulation of Modules for BNEO Components 3 & 4 on May 22-24, 2024 at New Well Being Spa City Corp. E. Aguinaldo St. Redwood Villas Clark Freeport, Pampanga.**

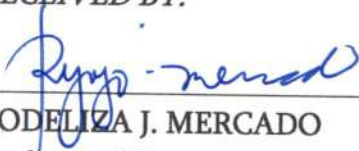
Likewise, you are responsible for performing the required services under the terms and conditions of the Contract of Services, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,

  
**JONATHAN PAUL M. LEUSEN, JR., CESO III**  
Regional Director, DILG 1 and  
Head of Procuring Entity

**RECEIVED BY:**

  
\_\_\_\_\_  
**RODELIZA J. MERCADO**  
Authorized Representative  
New Well Being Spa City Corp.  
E. Aguinaldo St. Redwood Villas  
Clark Freeport Zone, Pampanga

REPUBLIC OF THE PHILIPPINES)  
**CITY OF SAN FERNANDO** ) S.S.

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This CONTRACT OF SERVICE is made and entered into this 10th day of May 2024 in the City of San Fernando, La Union, Philippines, by and between

The DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1, represented herein by JONATHAN PAUL M. LEUSEN, JR., CESO III - Regional Director, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the First Party

- and-

The NEW WELL BEING SPA CITY CORP. represented herein by RODELIZA J. MERCADO with office address at E. Aguinaldo St. Redwood Villas, Clark Freeport Zone, Pampanga, herein referred to as the Second Party.

WITNESSETH:

WHEREAS, the FIRST PARTY will conduct a three (3) days activity entitled "Conduct of BNEO Workshop on the Formulation of Modules for BNEO Components 3 & 4 on May 22-24, 2024 at New Well Being Spa City Corp., E. Aguinaldo St. Redwood Villas, Clark Freeport Zone, Pampanga;

WHEREAS, the SECOND PARTY has the capability of providing food and accommodation for the conduct of the above-mentioned activity at reasonable cost;

NOW, THEREFORE, for and inconsideration of the foregoing premises the parties hereto agree on the contents of this Contract to wit:

1. THAT the SECOND PARTY agrees and binds itself to the FIRST PARTY to provide food and accommodation for the participants who will attend the "Conduct of BNEO Workshop on the Formulation of Modules for BNEO Components 3 & 4" to be held on May 22-24, 2024 at New Well Being Spa City Corp., E. Aguinaldo St. Redwood Villas, Clark Freeport Zone, Pampanga, with the contract package of ONE HUNDRED EIGHTY NINE THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY (Php189,750.00) as indicated in the approved activity design subject to the qualification that only the actual cost/billing of the SECOND PARTY shall be paid by the FIRST PARTY as appearing in the Statement of Account;
2. THAT this Contract of Services shall be guaranteed for a minimum of 75% of the total number of participants. If attendance is above minimum, the SECOND PARTY shall provide food and accommodation at the same rate for the additional participants;




| Proposed Schedule | Activity   | No. of Days | No. of Participants                                    | Amount                |
|-------------------|--|-------------|--|-----------------------|
| May 22-24, 2024   | Conduct of BNEO Workshop on the Formulation of Modules for BNEO Components 3 & 4 | 3           | Day 1 - 33 pax (Accom)                                 | Php 42,900.00         |
|                   |  |             | 33 pax (Dinner)  | 16,500.00             |
|                   |  |             | Day 2 - 33 pax ((Accom )                               | 42,900.00             |
|                   |  |             | 33 pax (Breakfast, AM Snack, Lunch, PM Snack & Dinner) | 54,450.00             |
|                   |  |             | Day 3 - 33 pax (Breakfast, AM Snack, & Lunch )         | 33,000.00             |
|                   |  |             | <b>TOTAL</b>   | <b>Php 189,750.00</b> |

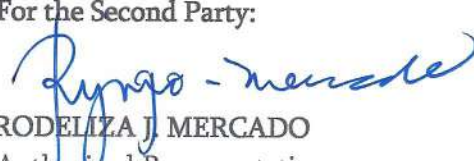
3. In case of the unforeseen incidental expenses incurred by the FIRST PARTY, the FIRST PARTY shall pay the SECOND PARTY the amount corresponding to it;
4. THAT if the total number of participants exceed the foregoing guaranteed minimum number of participants, the FIRST PARTY shall pay the SECOND PARTY additional charges which shall be based on the actual number of participants at the indicated rate per person as indicated in Item #2 of this contract;
5. THAT the payment of the amount due and payable under this contract and the conduct of this activity is based on the approved and signed program/activity design subject to the usual government accounting and auditing rules and regulations;
6. THAT the SECOND PARTY guarantees to provide safe and clean food for the said activity to be conducted by the FIRST PARTY, and the latter reserves the right to question any action of, or institute any appropriate action in a proper proceeding against the former for any injury the FIRST PARTY may sustain resulting from any harmful or contaminated food served by the SECOND PARTY;
7. THAT in case the SECOND PARTY failed to effect deliveries of what is stipulated herein, without any fault on the part of the FIRST PARTY, or was not due to fortuitous event, the contract will be automatically rescinded without going to court and the FIRST PARTY shall be freed from any liability to the SECOND PARTY;
8. THAT this contract shall be binding and may be cancelled/terminated at the option of either party upon prior written notice at least five (5) days before the commencement of the activity;
9. THAT this Contract shall take effect upon signing of both parties concerned.

IN WITNESS WHEREOF, the parties hereto and do hereby sign this document at **CITY OF SAN FERNANDO**, Philippines this \_\_\_\_\_ day of MAY 10 2024 2024.

For the First Party:

  
**JONATHAN PAUL M. LEUSEN, JR., CESO III**  
 Regional Director  
 DEPARTMENT OF THE INTERIOR AND  
 LOCAL GOVERNMENT- REGION 1

For the Second Party:

  
**RODELIZA J. MERCADO**  
 Authorized Representative  
 NEW WELL BEING SPA CITY CORP.

Witness:

[Signature]  
PEDRO D. BENAVIDES  
LEON VII / LEON D. CHIA

Witness:

[Signature]  
AIRA P. CASUGA

CERTIFIED FUNDS AVAILABLE:

CHRISTINE JOY F. CASUGA  
Acct. III / Regional Accountant

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)  
**CITY OF SAN FERNANDO** )S.S.

BEFORE ME, a Notary Public for and in **CITY OF SAN FERNANDO**, this  
~~MAY 1 2024~~, personally appeared

JONATHAN PAUL M. LEUSEN, JR., CESO III

TIN: \_\_\_\_\_

RODELIZA J. MERCADO

TIN: 917-839-148

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

This agreement consisting of **three (3)** pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as **CONTRACT** for the purpose herein set forth.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No. 194  
Page No. 40  
Book No. 150  
Series of 2024

[Signature]  
**ATTY. QUEROLICO D. DAAG**  
Notary Public  
Until December 31, 2025  
PTR No. 5275711-01/03/2024 Pamp.  
IBP No. 301451-01/02/2024 Pamp  
Roll No. 45208  
MCLE Compliance No. VII-0029215  
Issued on April 20, 2023 Pasig City  
Commission No. 16-24



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**BIDS AND AWARDS COMMITTEE**  
**Regional Office I**

Aguila Road, Sevilla, City of San Fernando, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

**BIDS AND AWARDS COMMITTEE (BAC)**  
**Resolution No. 2024-208**

**DECLARING THE SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING SAME TO THE HOPE TO AWARD THE CONTRACT FOR THE LEASE OF VENUE AND HOTEL ACCOMMODATION INCLUSIVE OF MEALS AND SNACKS FOR THE CONDUCT OF BNEO WORKSHOP ON THE FORMULATION OF MODULES FOR BNEO COMPONENTS 3 & 4**

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to Lease a Venue and Hotel Accommodation inclusive of Meals and Snacks for the conduct of **WORKSHOP ON THE FORMULATION OF MODULES FOR BNEO COMPONENTS 3 & 4 on May 22-24, 2024** with an Approved Budget for the Contract (ABC) of **One Hundred Ninety-Two Thousand Fifty Pesos (Php 192,050.00)**;

WHEREAS, the BAC implemented the procedures prescribed for the Negotiated Procurement - Lease of Real Property and Venue for the aforesaid activity under Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act No. 9184;

WHEREAS, the BAC scheduled the opening of bids on May 8, 2024, 02:01 PM, with six (6) prospective Service Providers, namely: 1) Royce Hotel, 2) New Well Being Spa City Corporation - Lohas Hotel, 3) Xenia Hotel, 4) Marriott Hotels, 5) Midori Clark Hotel, and 6) Quest Hotel and Resort. However, only New Well Being Spa City Corporation - Lohas Hotel has submitted complete eligibility requirements with a total bid proposal of One Hundred Eighty-Nine Thousand Seven Hundred Fifty Pesos (Php 189,750.00);

WHEREAS, after a thorough review and evaluation of the BAC assisted by the Technical Working Group, NEW WELL BEING SPA CITY CORPORATION - LOHAS HOTEL was determined to be responsive to the technical requirements having obtained an overall rating of 97.65% which is above the DILG R1 prescribed passing rate of 85% for the lease of venue;

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- a) To declare **New Well Being Spa City Corporation - Lohas Hotel** as the **Single Calculated and Responsive Bidder (SCRB)** with a bid amount of **One Hundred Eighty-Nine Thousand Seven Hundred Fifty Pesos (Php 189,750.00)**;
- b) To recommend to the HOPE the approval of this recommendation and to **award the Contract for Lease of Venue to the SCRBS**.

RESOLVED, further that the **Local Government and Capability Development Division** as End-User, be furnished a copy of this Resolution for its reference and appropriate action.

ADOPTED: DILG Regional Office 1. May 8, 2024, at the DILG R1 Training Hall.

Certified Correct by:

**JULIE ANN B. QUILATES**  
 Head, BAC Secretariat

Attested by:

- ON TRAVEL -  
**RHODORA G. SORIANO**  
 BAC Member

**LESLIE CAROL L. ISIP**  
 BAC Member

**LILY ANN Z. VICTORIO**  
 BAC Member

- ON LEAVE -  
**ATTY. CHESTER S. CAYABAS-DIWAS**  
 BAC Member

**KRISHNA JANE C. BANG-OA**  
 End-User

**BENEDICTA M. BARNACHEA**  
 BAC Vice-Chairperson

**PEDRO D. GONZALES**  
 BAC Chairperson

APPROVED:

**JONATHAN PAUL M. LEUSEN, JR., CESO III**  
 Regional Director/ HoPE